

Messiah Youth Ministry (MYM) Event Coordinator

Details: MYM meets on the 2nd Sunday of each month, usually 5:30-7:30 pm. The MYM Event Coordinator is in charge of the overall plan for each event, which includes a meal, an activity, and a devotion centered around a particular theme.

- Each MYM event needs to be planned at least 5 weeks in advance in order to allow time for advertising in the newsletter and to have students sign up.
- Select a theme for the event. This can be based on an activity or a particular need from the youth. Stephanie is available to help brainstorm this based on the youth calendar planning from August and from the trends happening at youth nights and Sunday school.
- Decide on the activity – this can be determined by the theme or by the season. Details of the activity can be communicated to Stephanie so advertising and Evites can be sent out, as well as materials ordered/tickets purchased/details finalized as needed.
- Plan the menu. Break it into a list of dishes and/or segments, such as bread, meat, toppings, etc. depending on the menu chosen.
- Contact volunteers to sign up for segments of the meal. There are several parents and other volunteers who are willing to bring or prepare food for youth events. Their contact information will be shared with the Event Coordinator for ease of communication with sign-ups.
- Follow up with Stephanie regarding the number of students signed up for an event to communicate with volunteers bringing food.
- Setting up help is always appreciated, as is cleaning up after events, but students can be enlisted to help with cleaning at the end.