

## Youth Ministry Forms/Paperwork team

The purpose of this team is to redesign our forms currently used for consent/permission/release for all youth activities. This is a short-term commitment and will be complete upon the forms being finalized.

- Coordinate with Stephanie to contact insurance and legal professionals regarding requirements, including notarization and privacy
- Coordinate with Jodi for medication information form design
- Review current Consent/Release forms with Stephanie to add/remove elements as needed
- Gather samples from other churches/ministries to aid in the redesign (work smarter, not harder)
- Review options available including paperless forms
- Coordinate with Stephanie to submit for approval where appropriate (church leadership, insurance, etc)
- Ideally to be completed by October 2022